

## **Calais Planning Commission**

Official Meeting Minutes

November 19, 2013

**Present Members:** Rich Quelch, John McCullough, Gary Root, Janice Ohlsson, Betsy Parah, Peter Brough and Jack Russell.

### **Updates**

Jack suggested the idea of meeting with the Conservation Commission, Jackie from the Central Vermont Regional Planning Commission and the Selectboard on December 17<sup>th</sup> to begin discussing the Town Plan revision. Members agreed.

Peter displayed a book from the Vermont Natural Resources Council called "Community Strategies for Vermont's Forests and Wildlife" and passed a copy around. 3 more copies would be great. Peter will place order.

### **Zoning Regulation**

Members discussed deed restrictions as they apply to an online form/permit form. A deed restriction should pop up when reviewing property or when filling out a permit application. Gary is waiting to hear from Jackie at the CVRPC and will come back with recommendations.

### **Review Permit Application Forms**

- Search tool (Name, address, parcel number)
- Page 1 – Personal and parcel data (district, etc...)
- Page 2 – Mapped data
- Page 3 – What are you trying to do? (Conditional use information)
- End of February??
- We need to list where the different information is coming from.

### **Meeting Minutes**

*Minutes from the November 5th meeting were approved with minor change by voice vote. (7-0-0)*

*Meeting adjourned at 9:00 PM*

Notes recorded by Rich Quelch