

## Calais Cemetery Commission Meeting Minutes

October 22, 2015

Town Clerk's Office

Present: John Simanskas, Fletcher Dean, Juanita Nunn, Jennifer Whitman, Randy Koch

Guest: Sexton Wyatt Healey

John called the meeting to order at 7:00.

Minutes of the September 24th Commissioners' meeting were reviewed and approved.

### **Sexton's Report:**

Wyatt has done grounds work at Robinson Cemetery and fall cleanup at other cemeteries. He will install an initial gate at the new Hudson Cemetery entrance and install granite posts at Shortt Cemetery.

### **Budget:**

Commissioners reviewed budget expenses to date.

### **Capital projects:**

Randy reported on the recent pressure washing, straightening and repair of headstones in Ainsworth and Old West Church Cemeteries. Jennifer will encourage Calais neighbors to check out this successful project (separate Town Meeting appropriation) via Front Porch Forum.

Randy recommended setting a goal of creating a complete inventory of all individuals resting in every Calais cemetery. Fletcher and Juanita will research related documents at the Town Clerk's office.

Randy reported that he has a quote from Kevin Wallbridge for headstone work in Shortt Cemetery.

Commissioners will work on a long term Capital Projects Plan over the winter. In the meantime, Wyatt explained the needs of each cemetery as follows:

Robinson - straighten and repair headstones and backfill graves.

Janes - replace deteriorating wooden fence with granite posts and black vinyl chain link (approx. \$8,000). Repair two foundations and relocate shrubs (\$2,500). Create map.

Shortt - install posts and chain. Wash, repair and straighten headstones.

Old Fairview - remove deteriorating wooden fencing on north and west sides, possibly replacing with vinyl chain link. Remove brush and backfill graves.

Hudson - install granite posts and vinyl chain link fence (approx. \$ 9,836)

Ainsworth - install extra posts and vinyl chain link on three sides (approx. \$900)

Old West Church - replace and paint part of deteriorating wooden fence.

Meeting adjourned at 9:05.

Cemetery Commission meets monthly in summer and bi-monthly thereafter.

**Next meeting November (TBD), 2015**

**7 PM**

**Town Clerk's Office**

**Respectfully submitted,**

**Fletcher Dean**

**October 26, 2015**