

SELECTBOARD MEETING
Approved Minutes

April 11, 2011

7pm Calais Elementary School

Attending: Denise Wheeler, John Brabant, Scott Bassage, Mike Garand (arrived late), Toby Talbot, Peter Harvey, Alfred Larrabee Fletcher Dean, Rick DeWolfe and Rose Pelchuck.

Actions:

Approval of March 28th Meeting Minutes – The Selectboard reviewed the Minutes and made some changes. Toby Talbot made a motion to approve the Minutes as amended. The motion was seconded, voted on and carried 4-0.

Liquor License renewal for Maple Corner Store and LaPan Enterprises LLC dba: Calais General Store – The applications were reviewed by the Selectboard. Toby Talbot made a motion to approve the applications as presented. The motion was seconded, voted on and carried 4-0.

Appointments for Town Offices, Boards and Commissions: At the last meeting Marianne Miller was reappointed as Town Service Officer. The Selectboard signed a form as requested from the Department of Children and Families confirming this appointment.

FairPoint Communications – The Selectboard reviewed the application for access in a R-O-W on Max Gray Road to install high speed internet service equipment. Toby Talbot made a motion to approve access to FairPoint Communications to install an electronics cabinet on property belonging to Paul & Jean Cadorette as presented. The motion was seconded, voted on and carried 4-0. The Selectboard then signed the notice.

Animal Cruelty Notice – Denise Wheeler read a letter from the VT Animal Cruelty Response Coalition to inform the public and town officials about the proper disposition of unclaimed stray animals.

Brookfield Service – Brookfield Service recently inspected the generator at the town office and reported the generator is not level and it should be level. It is sitting on blocks. The Selectboard decided to wait until the ground thaws and recheck to be sure it's level. Donna Fitch will be asked to look at it in about a month to see if it is level.

EMFD Letter to Selectboard - Toby Talbot, EMFD Building Officer and Selectboard member, reported the new fire station is coming upon the first anniversary June 1st and the warranty period will soon expire. The letter to both Selectboards is EMFD's intent to bring to this owner's attention building issues that should be addressed prior to the warranty expiration. The April 21st financial quarterly review meeting will begin at 6:00pm with a dinner and 7:00pm meeting. Also attached is a report from DeWolfe Engineering Associates about the paving and site work deficiencies. Rick DeWolfe stated that the worse case predictions came true and there is no easy solution. Rick DeWolfe confirmed that he works for the Selectboards on this matter. Rick will bill directly to the towns and charge at previously agreed upon rate. Toby Talbot noted another option is to have the insurance company pay for re-doing this while they figure out who is responsible for paying. All the tests have come back as substandard according to Rick DeWolfe. Rick will try to be available for the 4/21/11 meeting. Joel Page, architect, and John Connor, construction manager, are fully aware of the designs. Toby Talbot will check with Joel Page to not bill us for coming to the meeting - issues should come under the contract (warranty issue performance bond).

Green Up Day - Fletcher Dean, Green Up Day Coordinator, reported Saturday, May 7th is Green Up Day in Vermont. Fletcher will put a notice in Front Porch Forum to generate volunteers' interest. Household trash can be disposed of for a fee; scrap metal pick up is available. The Town received a \$500.00 grant from CVSWMD to cover disposal expenses; disposal fee receipts will need to be submitted to get the grant funds. Alfred Larrabee said this year tires will go to the dump. He reported last year seemed like less litter, collected about 50 tires. Recyclables money was donated to Make a Wish Foundation. Volunteers are needed. Green up Vermont solicits donations from towns to fund their programs. Fletcher Dean will have a petition for people to sign to get Green Up Vermont on the Calais Warning for 2012. Green Up bags will be available at the local stores about a week prior to Green Up Day. Filled bags need to go to the recycling depot between 9am and 12noon.

Letter re: Bad Road Conditions- Denise Wheeler read a letter from Shannon Pelchuck regarding bad road conditions this year in direct response to a letter received from Sandra Robinson and read at the March 28th meeting. The Selectboard asked Rose Pelchuck to let Shannon know the letter was read. John Brabant stated he does not agree with the letter. Denise Wheeler will draft a response letter from the Selectboard.

Road Commissioner Update:

- o Alfred Larrabee received a call from Vermont State Police asking assistance to pull a cruiser out that was stuck about 500-600 feet off the road on a snow machine trail. Alfred pulled the cruiser out with the bucket loader. VSP requested a bill for services rendered; Alfred sent a bill for \$420.00.
- o Alfred gave Denise Wheeler the information for materials used to insulate the town garage by Nathan Temple (needed for grant funds to be obtained).
- o AOT Annual Financial Plan – Form needs to be completed that breaks down amounts spent between summer and winter road maintenance. Cy Lamberton has done it in the past and Mike Garand will assist in filling it out. Rose Pelchuck gave Alfred the one from last year to reference.
- o Road weight limits and annual overweight truck permits were discussed. The Selectboard does not recall ever approving annual overweight truck permits. Mike Garand noted all town bridges are rated by AOT and inspected periodically; each bridge has a report and AOT file (available from District 6) and should be posted for weight limits accordingly. The Selectboard has the responsibility for the posting weight limits. Alfred Larrabee was approached last year about trucks going over Moscow Woods Roads. Rick DeWolfe, Professional Engineer and nearby resident, discussed this road with Cy Lamberton noting it is a major, major problem that requires major engineering work and major repairs. Any culvert greater than 48" in size is considered a bridge according to Rick DeWolfe. According to DOT regulations, all roads have a 24,000-pound weight limit unless otherwise posted. Alfred agreed to gather some information and bring it back to Selectboard. All roads are still posted for spring weight limits.

Curb Cut Access Permit Application - Alfred Larrabee would like a curb cut on Sand Hill Road. Since Alfred is the Road Commissioner and cannot review this application, Toby Talbot made a motion to appoint Rick DeWolfe, Interim Road Commissioner, to review the curb cut on behalf of the town. The motion was seconded, voted on and carried 5-0.

Structures Grant Application re: North Calais – Mike Garand reported the AOT structures grant applications are finished for North Calais retaining wall. The second phase of the project requests \$175,000.00 grant funds with 90% from the State and 10% town match. Mike Garand inquired if the town adopted Road Standards that is required to obtain this grant funding. Denise Wheeler does not recall ever signing this before. John Brabant made a motion to adopt 1/4/2011 town road and bridge standards for Town of Calais from VTrans and sign certification of compliance. Scott Bassage said, "It's too late and I am voting against it because I didn't have time to study it". The motion was seconded, voted on and carried 4-1. Scott Bassage voted against the motion. Scott thanked Mike for doing the legwork on this grant application. Rick DeWolfe and Mike Garand noted anytime we get state money, we have to maintain that level of AOT design standards for local roads, chapter 6, materials, and safety.

North Calais Retaining Wall Project - Rick DeWolfe has the initial design and would like to get it out to bid (for construction July 1st and August 30th). Alfred Larrabee, Road Commissioner, should review the extent of the project, understand the scope of the project and make periodic inspections throughout the construction project. John Brabant made a motion to hire DeWolfe Engineering Associates on the North Calais retaining wall project at his rate. The motion was seconded, voted on and carried 5-0. Scott Bassage acknowledged Rick's dedication and work on this project and has steadfastly been there throughout.

Grant application AOT for Paving the County Road – The Selectboard discussed the grant application to obtain funds (\$201,000.00) for reclamation and resurface of one mile on the County Road for 2012.

Appointments for Town Offices, Boards and Commissions:

Energy Committee- Paul Scheckel, Tina Golon, Peter Johnke, Mike Loignon, Karen McNeill have offered to serve on

the Energy Committee. Toby Talbot made a motion to appoint the above. The motion was seconded, voted on and carried 5-0.

Roads Advisory Committee - Mo Ceruitti, Doug Lilley, Greg Pelchuck, Cathy Kashanski, and JC Meyer have offered to serve on the Roads Advisory Committee. John Brabant made a motion to appoint the above. The motion was seconded, voted on and carried 5-0. Alfred Larrabee made it clear he's working for the Selectboard and not working for a committee. Denise Wheeler noted any report or recommendations from this committee would be brought to the Selectboard.

Other Business:

- o Alfred Larrabee talked about how bad certain sections of Lightning Ridge Road are; the ridge needs to come off. The Selectboard will have a site visit before the next meeting beginning at 6:30pm (meet at school then meet to do a site visit).
- o Chip Sanville from Great West regarding the Retirement 457 Plan will be at the next meeting at 7:15pm.
- o An advertisement for vacancies on various boards, committees and commissions will be published.
- o Trash Depot - Jeff Perry from Brian Perry & Sons Construction, Inc. is our present contractor at the depot for collecting bagged trash, recycling service and metal pick-up to the town. John Brabant will come up with a renewal contract for him to sign.
- o April 20th conference Lake Morey Denise and Scott will attend 8am-8pm.

Various Reports/Updates:

- o Curtis Pond Dam – nothing new
- o Website and e-Vermont - nothing new
- o Ancient roads - they have had a meeting
- o VLCT health insurance - nothing new
- o Joint meeting with School Board- still on the horizon
- o ZA – Planning Commission has posted a new ad for the vacancy. Scott Bassage made a motion allowing Dot Naylor to fill in till June 1, 2011 at \$20.00 per hour retroactive to April 1, 2011 until we get a new Zoning Administrator.
- o TH 44 Wheeler Road - John Brabant made a motion to approve the settlement agreement agreed to between the Storrow's and the Morse's and begin the process to discontinue said portion of TH 44 Wheeler Road. The motion was seconded, voted on and carried 5-0.

Executive Session - Toby Talbot made a motion to go into Executive Session at 9:30pm in accordance with 1 V.S.A. subsection 313 (a) (1) for the purpose of discussing ongoing legal enforcement issues, zoning violations, appeals, etc. The motion was seconded, voted on and carried 5-0. The Selectboard resumed the Regular Session at 9:33pm. Denise Wheeler informed those present that the Town and Paul, and Lillian Weisbart, through their respective attorneys, have come to an agreement. John Brabant made a motion to accept the Stipulation of Dismissal and Order in the Weisbart legal matter and authorize Joe McLean, Esq. to sign the agreement 198-11-10 Vtec Superior Court, Environmental Division on behalf of the Town. The motion was seconded, voted on and carried 5-0.

Tentative Agenda for April 25th Meeting

- Curb Cut re: Alfred Larrabee
- AOT Bridge Reports from District 6
- Chip Sanville Great West
- Trash Depot Contractor/Operator renewal

Mike Garand made a motion to adjourn at 9:38pm. The motion was seconded, voted on and carried 5-0.

Respectfully submitted,

Rose Pelchuck
Selectboard Administrative Assistant